

**VIKRAMA SIMHAPURI UNIVERSITY**  
**V.R.COLLEGE CAMPUS, NELLORE - 524001**  
**ADMISSION TO POST GRADUATE COURSES FOR THE**  
**ACADEMIC YEAR 2008-2009**  
Visit [www.simhapuriuniv.org](http://www.simhapuriuniv.org)

**INSTRUCTION BOOKLET**

Applications are invited for admission to M.A., M.Sc. Courses offered in Vikrama Simhapuri University, Nellore during 2008-2009. The admissions are governed by the PG Admissions- 2008 rules and regulations given below. The University reserves the right to change or modify any of the rules.

**IMPORTANT POINTS AT A GLANCE**

1. A separate application should be submitted for each Course.
2. There is no entrance test and the admission is based on the marks obtained in the qualifying degree.
3. The Candidates are advised to submit the filled in application well before the last date to avoid last minute rush.
4. Admission are made by centralized counselling.
5. Not withstanding any thing contained in this booklet, the rules and regulations that are in force in the University on the date of counselling will be applicable.
6. The candidates are advised to obtain the Transfer Certificate (TC), Marks Statements of the qualifying examination and the latest Caste and Income certificates wherever applicable, well in advance.
7. The candidates are required to submit all the relevant certificates and pay the required fee on the spot
8. No extension of time will be permitted for payment of fee.
9. No candidate will be admitted under any circumstances unless all the relevant certificates are submitted and the required fee is paid.

**IMPORTANT DATES**

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| 1. Sale and download of applications                         | : 5 <sup>th</sup> September 2008                       |
| 2. Last date for submission of applications without late fee | : 20 <sup>th</sup> September 2008                      |
| 3. Counselling for admissions                                | : 25 <sup>th</sup> and 26 <sup>th</sup> September 2008 |
| 4. Commencement of class work                                | : 29 <sup>th</sup> September 2008                      |

**1. GENERAL**

- 1.1 Admissions are limited to only those candidates who are local to one or the other University areas of A.P. State (See item-8.1 of this booklet for local/non-local status).
- 1.2 Indian Nationals who are natives of other states (other than AP) are eligible for admission under National Integration Quota (5%) subject to satisfying the eligibility criteria.
- 1.3 **Foreign nationals/NRIs** can be admitted subject to satisfying the eligibility criteria and production of STUDENT VISA for the period of study in the University.
- 1.4 P.G.Degree holders of a particular course / subject are not entitled for admission to the same course/subject. However, a PG holder can pursue another PG course in a different discipline.
- 1.5 No candidate is entitled to pursue more than one full time course at a time. If admitted, no candidate can undertake any other assignment or employment, or study any other course simultaneously with the exception of evening part time courses offered by the University.
- 1.6 If it is proved that any of the certificates submitted by a candidate was tampered with or fake, the candidate not only loses his/her seat but also is liable for prosecution.

## 2. HOW TO APPLY

Application form and Instruction Booklet can be had from:

- In person from the office of the Registrar, Vikrama Simhapuri University, VR College Campus, Nellore OR
- By post from the Registrar, Vikrama Simhapuri University, Nellore – 524001 by sending a self-addressed stamped (Rs.15/- by ordinary post and Rs.32/- by registered post) envelope of A4 size along with a demand draft (DD) for Rs.150/- on State Bank of India / Andhra bank drawn in favour of Registrar, Vikrama Simhapuri University, Nellore, payable at Nellore with the name and address of the applicant written on the reverse of the DD, or by submitting the demand draft in person OR
- From the Bank Counter of Andhra Bank, VR College, Nellore

2.2 Hence the candidates are advised to go through the eligibility conditions given in the instruction booklet before applying.

2.3 The duly filled – in application should be submitted along with the following enclosures:

- Acknowledgement card stamped Rs. 6/-.
- Xerox copies of SSC, Latest Caste and Income certificate, provisional certificate and marks statements of B.A./B.Sc/Bcom. etc.,

2.4 The application should be submitted either in person or sent by registered post to

**THE REGISTRAR  
VIKRAMA SIMHAPURI UNIVERSITY  
V.R.COLLEGE CAMPUS,  
NELLORE – 524001  
SRI POTTI SRIRAMULU NELLORE DISTRICT**

so as to reach on or before 20-09-2008, 5.00 PM.

## 3. COURSES, SEATS & ELIGIBILITY

a. The eligibility for admission into various courses is as follows.

S.No	Course	Seats	Eligibility
1	M.Sc. Marine Biology	30	B.Sc. with Zoology and any two Biology subjects / B.Sc. with Zoology, Chemistry & any one Biology Subject
2	M.Sc. Organic Chemistry	30	B.Sc. with Chemistry and any two science subjects
3	M.A. English	30	Any graduate with English in Part I/Part II
4	M.S.W (Master of Social Work )	30	Any graduate

- b. The candidate should have passed the qualifying examination with a minimum of 40% marks in the concerned subject. For the courses where the admission is based on the degree as a whole, the aggregate percentage in the group subjects should be 40% of marks. Pass is sufficient for SC/ST candidates.\
- c. Candidates who do not have the requisite percentage of marks in the qualifying examination or not satisfying the subject eligibility requirement are not eligible for admission.
- d. Candidates who pass the qualifying examinations in September / October supplementary examinations of 2008 will not be eligible for admission during the academic year 2008-2009.

#### 4. ADMISSION PROCEDURE

- 4.1 The candidate should have passed the qualifying examination with minimum percentage of marks as mentioned in para 3.1, when he/she is called for the interview for admission, failing which the qualified candidates next in rank would be admitted.
- 4.2 All admissions will be made at **Nellore only** by the Registrar, Vikrama Simhapuri University.
- 4.3 Admission into each course will be done by calling at least three candidates for every seat in each category. Candidates have to attend the interview at the appointed venue, date and time at their own expenses with the required documents and fees.
- 4.4 **If a candidate fails to attend the counselling at the specified date and time for whatever reason (including non- receipt or delayed receipt of call letter), he/she will forfeit the seat and the candidate next in the order will be considered for admission. Any representation for postponement of the date and time of personal appearance will not be entertained.**
- 4.5 If a candidate reports himself/herself after the counselling is over with some valid reason, such a candidate on written representation may be considered for admission to the course, if only there is a vacancy in the particular category for which he/she is eligible.

#### 5. CERTIFICATES REQUIRED FOR COUNSELLING

At the time of interview, the following original documents should be submitted by the candidate:

- 5.1. *Marks statements and Provisional/Degree Certificate of the qualifying examination*
- 5.2. *Transfer and Conduct certificates (Admission will not be given if T.C. of the institution where the candidate studied last is not submitted)*
- 5.3. *SSC and Intermediate pass certificates*
- 5.4. *Six Passport size photographs*
- 5.5. *Study certificates from IX class to qualifying examination*
- 5.6. *Caste certificate in original from the Tahsildar. in case of SC/ST/BC candidates, obtained in the year 2008 OR permanent caste certificate*
- 5.7. *Two income certificates from the Tahsildar obtained in 2008 (for those who wish to apply for scholarship/fee concession).*
- 5.8. *Relevant certificate in case of physically handicapped/extra curricular activities (NCC/NSS/Games & Sports / Cultural Activity ) category*
- 5.9. *Discharge certificate and service certificate of the parent in case of a child of armed forces person.*
- 5.10. *Residence Certificate of parents for stay in the state of A.P. from Tahsildar in case of candidates, who have studied outside A.P./ carried out private study.*
- 5.11. *Migration certificate (for other University candidates)*

#### 6. ADMISSION LISTS

- 6.1 Admission list will be finalized on the day of interview on the basis of rank obtained in the entrance test and fulfillment of eligibility criteria subject to rules of reservation. Candidate who cannot produce all the necessary certificates at the time of counselling will forfeit admission and the candidate next in rank would be admitted. If selected, the candidate has to pay the prescribed fees immediately. The admission is purely provisional
- 6.2 The cases of pending revaluation will not be considered.

#### 7. LOCAL AND NON-LOCAL CANDIDATES

- 7.1 The VIKRAMA SIMHAPURI University area comprises of the districts Anantapur, Chittoor, Kadapa, Kurnool & Nellore.
- 7.2 The following candidates are treated as local to Vikrama Simhapuri University area
  - 7.2.1 A candidate who has studied in the Vikrama Simhapuri University area (or stayed in case of private study) for four consecutive academic years ending with the academic year in which he/she has first appeared for the final year qualifying examination.

- 7.2.2. A candidate who has studied (or stayed in case of private study) for seven consecutive academic years within the state of Andhra Pradesh ending with the academic year in which he/she first appeared for the final year qualifying examination and studied (or stayed in case of private study) for a maximum period in the Vikrama Simhapuri University area.
- 7.2.3. In case a candidate has studied (or stayed in case of private study) for equal periods in the Vikrama Simhapuri University area and another University area out of the last seven years, he/she should have studied (or stayed in case of private study) lastly in the Vikrama Simhapuri University area.
- 7.3 Any candidate who is not local to Vikrama Simhapuri University is treated as non-local to Vikrama Simhapuri University, if
- 7.3.1 he/she is local to any other University in Andhra Pradesh State.
- 7.3.2 he/she resided for a total period of not less than 10 years in Andhra Pradesh (excluding the periods of study outside the State).
- 7.3.3 His/her parents has resided in Andhra Pradesh for a total period of not less than 10 years.
- 7.3.4 His/her parent/spouse is presently working in Andhra Pradesh in government or allied service.

## 8. ALLOCATION OF SEATS TO VARIOUS RESERVATION CATEGORIES

- 8.1 Among the seats sanctioned in each course, 85% of the seats are given to reserved categories of local (L) candidates, while 15% are given to local and non-local candidates (L/NL) on merit. The 85% reserved seats are filled by local candidates belonging to OC (Open Category), SC (15%), ST(6%), BC-A(7%), BC-B(10%), BC-C(1%), BC-D(7%), BCE(4%), ECA (Extracurricular activities): NCC/NSS/Cultural Activities (4%) and one seat extra for Sports and Games in each course and college; PH (Physically handicapped) (3%) and CAP (Children of armed personnel) (2%).
- 8.2 A vacancy under SC goes to ST and vice-versa. If enough SC&ST candidates are not available, the left-over seats will go to OC.
- 8.3 A vacancy under BC group goes to any other BC group on the basis of merit. If enough BC candidates are not available, the left-over seats will go to OC.
- 8.4 **Extracurricular Activities (ECA) Seats.**

Candidates proficient in the categories namely NCC, NSS, Games & Sports and Cultural activities and local to S.V.University are eligible for the ECA seats. **Participation during the period of study of the qualifying examination is alone considered.**

- Priority I** : International level participation in NCC.  
International level participation in NSS activities.  
International participation in approved World competitions / World competitions for Juniors / World University competitions in the order with the Priority to the winners.  
International level participation in Youth Festival
- Priority II** : National level participation in NCC.  
National level participation in NSS activities  
National championship / Junior National championship / South zone championship  
participation in Games & Sports in the order with the Priority to the winners.  
National level participation in Youth Festival with prize.
- Priority III** : State level participation in NCC or just 'C' or 'B' certificate holders.  
State or Inter-university NSS camps or NSS two special camps  
Inter-University / Inter District / Inter Collegiate participation in Games & Sports in the order with the Priority to the winners.  
South Zone level participation in Youth Festival (Priority for prize winners)

8.4.1 Under Games & Sports Category, participation in the following games and sports only shall be considered as certified by recognized bodies or associations: Cricket, Foot ball, Hockey, Volley Ball, Basket Ball, Tennis, Kabadi, Shuttle-Badminton, Ball-Badminton, Table Tennis, Athletics, Swimming, Weight Lifting, Wrestling, Boxing, Gymnastics, Kho-Kho, Hand Ball, Chess, Cycling, Rowing Body Building and Shooting. Candidate shall have to produce the following documents

- a. Certificates issued by a recognized Sports Body or Association.
- b. Group photos or paper cuttings, if any as a proof of participation of the candidate in the sports or games events.

8.4.2 ECA general merit list will be prepared with candidates of Priority I arranged in the order of merit followed by candidates of Priority II arranged in the order merit followed by candidates of Priority III arranged in the order of merit.

- a. When there is only one ECA seat in a course, it will be filled as per the order in the ECA general merit list.
- b. When there are two ECA seats, the first seat will be filled as per the order in the ECA general merit list. The second seat will be filled from the ECA general merit list by a candidate belonging to the category other than the category of the first candidate selected ensuring women reservation.
- c. When there are three ECA seats, one seat is earmarked for each category. The first seat will be filled as per the order in the ECA general merit list. The second seat will be filled from ECA general merit list by a candidate not belonging to the category of the first candidate selected. The third seat will be filled from the ECA general merit list by a candidate belonging to the remaining category ensuring women reservation.

The left-over ECA seats will go to Open Category.

## **9. OTHER RESERVATIONS**

### **9.1 Physically Handicapped (PH) Category**

PH candidates should enclose the attested copy of the certificate issued by the Medical Board of District Headquarters Hospital or General Hospital of a Medical College. The Certificate should indicate the nature and extent of disability in percentage.

At the time of interview, a physically handicapped candidate must submit the original PH certificate and appear before the authorized Medical Officer. Admission will be made on the basis of the percentage of disability as assessed by the authorised Medical Officer, but not according to the rank in the entrance test. Where handicap is equal, merit in the entrance test will be taken into consideration for admission. A physically handicapped candidate will not be admitted into a course if the handicap does not allow him to pursue the course to a reasonable extent. If there is no suitable candidate under PH category, the seat will be filled with a candidate of local open category.

### **9.2 Children of the Armed Personnel (CAP) seats**

The following priorities shall be drawn up with regard to the children of armed personnel.

- i. Children of Servicemen killed in action.
- ii. Children of Ex-Servicemen disabled in action and permanently incapacitated as a result there of in respect of disability pension.
- iii. Children of Ex-servicemen and Servicemen who have received Gallantry Awards in the following order. (a) Param Vir Chakra; (b) Ashok Chakra; (c) Mahavir Chakra (d) Kirti Chakra; (e) Vir Chakra; (f) Shaurya Chakra; (g) Sena / Nao Sena/ Vayu Sena Medal; (h) Mention in dispatches.
- iv. Children of Armed personnel (combatant) irrespective of the rank held by them.
- v. Children of other Ex-servicemen or Servicemen who are eligible for pension.

If there is more than one candidate in any of the above groups, priority will be decided on the basis of merit in the qualifying examination.

9.3 **Reservation for women:** One third of the seats are reserved for women candidates in each category (i.e., OC, SC, ST, BC, ECA, PH and L/NL). This rule is not applied if women candidates selected on merit in a category form one third or more of the seats therein. If there are no suitable women candidates in a category, the seats will be filled with men candidates of the same category. Absence of adequate number of women candidates in a category cannot be compensated by giving more seats for women in another category.

#### 10. DISTRIBUTION OF SEATS

The distribution of seats for different categories in courses with is given below. In each category, the seats mentioned under 'W' (Women) will be first filled by available women candidates and then the seats mentioned under 'M' (Merit) will be filled by men or women candidates on merit. If women candidates are not available in any group, the left over seats will be filled by merit.

STREN GTH	LOCAL										L/ NL W+M
	OC W+M	SC W+M	ST W+M	BC-A W+M	BC-B W+M	BC-D W+M	BC-A/D W+M	NCC/NSS /CA@ W+M	PH W+M	CAP W+M	
30	3+6	2+3	1+1	0+2*	1+2	0+2*	-	0+1	0+1	0+1	1+3

**Note :** It has to be ensured that one of the seats marked\* against various reservations in any course is filled with a woman candidate.

@ **One supernumerary seat will be allotted to each course in each college under Sports Category.**

#### 11. BC-C (1%) SEATS

BC-C allotment will be done taking into consideration the total number of seats available in each subject and college adopting rotation system course-wise following the alphabetical order.

#### 12. FEE PARTICULARS (First Semester Fee to be paid at the time of admission):

Course	Tuition and Special fee	
	OC-Fee	BC/SC / ST Fee <sup>@</sup>
M.Sc., Marine Biology, M.Sc., Organic Chemistry	Rs. 3,775/-	Rs. 1,150/-
M.A., English, Master of Social Work (MSW)	Rs. 2,655/-	Rs. 1,050/-

@: Only for those SC/ST/BC candidates whose parent's income is less than Rs.1,00,000/- per annum.

12.1 Refund of fee against cancellation of admission as per the University rules is allowed **upto 25-09-2008** with a cancellation fee of Rs.200/-. Fee will not be refunded for cancellations requested after 25-09-2008

12.2 Withdrawal from any regular / self-supporting course after **25-09-2008** will be allowed if and only if the candidate pays the total course fee without any concession

13. **COUNSELLING SCHEDULE :** The counselling for admission will be conducted as per the following schedule.

Date & Day	9.00 AM	2.00 PM
25-09-2008, Thursday	M.A., English	M.S.W (Master of Social Work)
26-09-2008, Friday	M.Sc., Marine Biology	M.Sc., Organic Chemistry

Candidates have to pay the fee at the bank counter in the University premises. Fee has to be paid on the spot and no extension of time will be given for payment.

**For more information**  
visit our web site [www.simhapuriuniv.org](http://www.simhapuriuniv.org)  
Phone: 0861-2352377