

7. (a) Position held at present , If any:

(b) Whether the Post is Temporary or Permanent/ Aided/ Unaided and ratified by the University

(c) Pay scale : Whether UGC/State-RPS -2006 / Consolidated

Basic Pay	DP	DA	HRA	Other Allowances	Total

(d) Date of Increment:

8. Academic Qualifications:

Examination	Course Name	Subjects Studied	Year of Passing	Division	% of Marks	College Studied	Name of the Board/University
Postgraduate							
Degree							
Intermediate							
Academic Distinction, if any (Prize, Medals, etc):							

9. Whether Qualified in NET / SET / SLET: YES / No _____ Year of passing

10. Research Qualifications:

Degree	Title of the Thesis	Subject / Discipline	Year of Award	Class (if any)	University
M.Phil.					
Ph.D.					
Specific Area of Research					

11. Post-Doctoral Experience, if any:

S. No.	Position Held	Awarding Organization	Emoluments per month	Title of Project	From - To

12. Details of Research Publications/Books:

(Enclose list of publications /books/research Articles in chronological order stating the Citation Index & Impact Factor of the journal and enclose them to the application)

	Published	Accepted	Publisher / Name of Journal with ISBN/ISSN Number	Year / Number, etc.	Total Citation Index / Impact Factor
Books,					
Book chapters					
Research Publications					
Other Publications					
Total				----	

13. Research Projects:

Title of the Project	Duration	Funding Agency	Amount

14. Particulars of Research Guidance

(a) Number of Scholars awarded / Working

Status	M.Phil.	Ph.D
Awarded		
Working		

(b) Awards, Rewards, Fellowships, Patents, if any:

(i)

(ii)

(iii)

(iv)

15. Training courses attended and papers presented at Conferences / Seminars / Workshops

(Proof to be enclosed wherever necessary)

(a) Refresher Courses/ Workshops:

Name/ Title	Organized by	Duration	Year

(b) Paper presented at Conferences/ Seminars:

Title of Conference/Seminar	Organized by	Title of the Paper	Year

(c) Invited talks delivered at Conferences/ Seminars:

Title of Conference/Seminar	Organized by	Title of the Talk	Year

15. Teaching Experience: *

Designation	Name of the University / College	Temporary/ Permanent	Scale of Pay	Classes Taught		Period From – To
				U.G.	P.G.	

* Teaching experience at the undergraduate level or postgraduate level in regular appointment with scale of pay attached to the post alone will be considered as teaching experience. Experience put in by candidates as Teaching Assistants/Associates Academic Consultants, Contract Lecturers, etc., on consolidated payment will not be considered as teaching experience. Similarly teaching experience put in by candidates as Jr. Lecturer, Lecturer in Polytechnic, School Teacher, etc., will not be considered

16. Academic Performance Indicator (API) Score, based on Performance Based Appraisal System set out in the UGC Regulations (30-06-2010) Appendix-III (pages 103 - 107). This score is mandatory to the cadres of Professor and Associate Professor.(Appendix – III Table – II(c) – UGC Regulation)

17. Administrative / other Experience (Contribution to Corporate Life)

Designation	Name of the Institution/ Organization	Temporary/ Permanent	Scale of Pay	Nature of Assignment	Period		Length of Service
					From	To	

18. Name and Address of the Present Employer:
(Has the application been routed through the proper channel? Enclose a No Objection Certificate).

19. Additional information, if any, the candidate wishes to provide in support of his/her application:

20. Details of academic visits abroad, if any:

21. Name and addresses of two references not related to the applicant

1.

2.



I hereby declare that the statements made in this application are true to the best of my knowledge and belief. If at any stage it is found that the particulars furnished by me is false my candidature / application / appointment, if any, may be cancelled.

Place :

Date :

SIGNATURE OF THE APPLICANT

For Government / University / College Staff, etc.
(Endorsement by the Principal / Head of the Institution)

FORWARDED to the Registrar, Vikrama Simhapuri University, Nellore:

The applicant holds a permanent / temporary post in this institution. His/ her character, as far as is known to me, is good and his / her work is satisfactory. The facts stated in the above application have been verified and found correct, as per the records with this institution. This Institution / Organization has no objection to the candidature of the applicant being considered for the position he/she has applied for.

Place:

SIGNATURE OF THE FORWARDING OFFICER

Date:

(WITH SEAL & ADDRESS)

CHECK LIST:

1. Proof of Date of Birth
2. Caste Certificate issued by the Tahsildar / MRO
3. Medical Certificate issued by a competent authority in case of candidates of PH / VH category
4. Attested copies of Educational Qualifications
5. Attested copy of NET / SET / SLET qualification
6. Attested copy of the Ph.D. certificate issued by the degree-awarding University to the effect that the Ph.D. degree awarded to the candidate is in accordance with the minimum standards and procedures as per UGC Regulations, 2009.
7. Proof of previous teaching & administrative experience
8. No Objection Certificate, if the applicant is an employee and if the application is not forwarded through the employer
9. Testimonials, if any
10. Demand Draft towards the Registration fee of Rs 500/- / US\$ 20.00
11. 'Six' copies of duly filled in Abstract (Proforma of Particulars)
12. List of Research Publications
13. Three sets of research publications / papers presented at Conference / Seminars and books
14. API Score based on PBAS



REGISTRAR

APPENDIX – III

ANNEXURE-A

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTION

Brief Explanation : Academic Performance Indicator (API) scores for research and academic contributions based on the teacher's self-assessment. The self-assessment score will be based on verifiable criteria and will be finalized by the Screening / Selection Committee.

III (A) : Research Papers published in :

Refereed Journal/ Non-refereed Journal	Details of Research Papers (enclose reprints)	Total No. of Impact Factor in case of refereed journal	Academic Performance Indicator (API) score in accordance with the UGC guidelines as per Annexure-1.
Refereed Journal*	1. 2. . . .		
Non-refereed but recognized and reputable journals and periodicals, having ISBN/ ISSN number	1. 2. . . .		
Conference proceedings as full papers, etc. (Abstracts not to be included)	1. 2. . . .		

* Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows: (i) indexed journals- by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points, (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 25 points.

Signature of Applicant

Name:

ANNEXURE-B

III (B) : Research Publications (books, chapter in books, other than refereed journal articles):

Details of Books	Details of Text or Reference Books, Subject Books and Chapter in Book (Please enclose proof).	Academic Performance Indicator (API) score in accordance with the UGC guidelines as per Annexure-1.
Text or Reference Books published by International Publishers with an established peer review system.	1. 2. . .	
Subject Books by National level publishers/ State and Central Govt. Publications with ISBN/ISSN numbers.	1. 2. . .	
Subject Books by Other local publishers with ISBN/ISSN numbers.	1. 2. . .	
Chapters contributed to edited knowledge based volumes published by International Publishers.	1. 2. . .	
Chapters in knowledge based volumes by Indian/ National level publishers with ISBN/ISSN numbers and with numbers of national and international directories.	1. 2. . .	

Signature of Applicant

Name:

ANNEXURE-C

III (C) : Research Projects : III (C) (i): Sponsored Projects carried out/ ongoing :

Projects		Details of Projects (Please give proof)	Academic Performance Indicator (API) score in accordance with Annexure-1 of the UGC guidelines.
Sciences (Chemistry, Microbiology etc)	Social Sciences (Commerce, English, Political Science etc)		
(a) Major Projects amount mobilized with grants above 30.00 lakhs	(a) Major Projects amount mobilized with grants above 5.00 lakhs	1. 2. .	
(b) Major Projects amount mobilized with grants above 5.00 lakhs - up to 30.00 lakhs	(b) Major Projects amount mobilized with minimum of Rs. 3.00 - up to 5.00 lakhs	1. 2. .	
(c) Minor Projects (Amount mobilized with grants above Rs.50,000 - up to Rs.5.00 lakhs)	(c) Minor Projects (Amount mobilized with grants above Rs.25,000 - up to Rs.3.00 lakhs)	1. 2. .	

III (C) : Research Projects : III (C) (ii): Consultancy Projects carried out/ ongoing :

Projects		Details of Projects (Please give proof)	Academic Performance Indicator (API) score in accordance with Annexure-1 of the UGC guidelines.
Sciences (Chemistry, Microbiology Etc)	Social Sciences (Commerce, English, Political Science)		
Amount mobilized with minimum of Rs.10.00 lakhs	Amount mobilized with minimum of Rs.2.00 lakhs	1. 2. .	

III (C) : Research Projects : III (C) (iii): Completed Projects: Quality Evaluation :

Completed Projects: Quality Evaluation	Details (Please give proof)	Academic Performance Indicator (API) score in accordance with Annexure-1 of the UGC guidelines.
Completed Project Report (Acceptance from funding agency)	1. 2. .	

III (C) : Research Projects : III (C) (iv): Projects Outcome/ Output :

Projects		Details of Projects (Please give proof)	Academic Performance Indicator (API) score in accordance with Annexure-1 of the UGC guidelines.
Sciences (Chemistry, Microbiology etc)	Social Sciences (Commerce, English, Political Science etc)		
Patent/ Technology transfer/ Product/ Process	Major Policy document of Govt. Bodies at Central and State level	1. 2. .	

Signature of Applicant

Name:

ANNEXURE-D

III (D) : Research Guidance: III (D) (i): M.Phil , III (D)(ii) Ph.D. :

Research Guidance	Details of M.Phil./ Ph.D. degree supervised/ Thesis Submitted. (Please give proof).	Academic Performance Indicator (API) score in accordance with Annexure-1 of the UGC guidelines.
(i) M.Phil. (Degree awarded only)		
(ii) Ph.D.		
Ph.D. Thesis submitted		



Signature of Applicant

ANNEXURE-E

III (E) (i) :Training Courses and Conference/ Seminar/ Workshop Paper :

Training Courses and Conference/ Seminar/ Workshop Paper	Details (Please give proof).	Academic Performance Indicator (API) score in accordance with Annexure-1 of the UGC guidelines.
No. of Refresher courses, Methodology, Workshop, Training, Teaching-Learning-Evaluation Technology Programmes, Soft Skills Development Programmes, Faculty Development Programmes attended. <i>(a) Not less than two weeks duration.</i>	1. 2.	
No. of Refresher courses, Methodology, Workshop, Training, Teaching-Learning-Evaluation Technology Programmes, Soft Skills Development Programmes, Faculty Development Programmes attended. <i>(b) One week duration</i>	1. 2.	

III (E) (ii) :Training Courses and Conference/ Seminar/ Workshop Paper :

Papers in Conferences/ Seminars/ workshops etc ** attended	Details (Please enclose proof)	Academic Performance Indicator (API) score in accordance with Annexure-1 of the UGC guidelines.
Participation and presentation of research papers (oral/poster) in		
(a) International conference	1. 2. . .	
(b) National	1. 2. . .	
(c) Regional/ State level	1. 2. . .	
(d) Local- University/ College level	1. 2. . .	

** If a paper presented in Conference/ Seminar is published in the form of Proceedings, the point would accrue for the publication (III(a)) and not under presentation (III(E)(ii)).

III (E) (iii) : Training Courses and Conference/ Seminar/ Workshop Paper :

Training Courses and Conference/ Seminar/ Workshop Paper	Details (Please give proof)	Academic Performance Indicator (API) score in accordance with Annexure-1 of the UGC guidelines.
Invited lectures or presentations for conferences/ symposia attended (a) International	1. 2. . .	
Invited lectures or presentations for conferences/ symposia attended (b) National	1. 2. . .	



Signature of Applicant

Name:

APPENDIX - III TABLE - I

PROPOSED SCORES FOR ACADEMIC PERFORMANCE INDICATORS (A Pis) IN RECRUITMENTS AND CAREER ADVANCEMENT SCHEME (CAS) PROMOTIONS OF UNIVERSITY / COLLEGE TEACHERS.

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

Brief Explanation: Based on the teacher's self-assessment. API scores are proposed for (a) teaching related activities; (b) domain knowledge; (c) participation in examination and evaluation; (d) contribution to innovative teaching, new courses etc. The minimum API score required by teachers from this category is 75. The self-assessment score should be based on objectively verifiable criteria wherever possible and will be finalized by the screening/selection committee.

Universities will be required to detail the activities and in case institutional specificities require adjust the weight ages without changing the minimum total API scores required under this category.

S. No.	Nature of Activity	Maximum Score
1	Lectures, Seminars. tutorials. Practicals, contact hours undertaken taken as percentage of lectures allocated	50
2	Lectures or other teaching duties in excess of the UGC norms	10
3	Preparation and Imparting of knowledge / instruction as per curriculum; syllabus enrichment by providing additional resources to students	20
4	Use of participatory and innovative teaching-learning methodologies; updating of subject content. course improvement etc.	20
5	Examination duties (Invigilation; question paper setting. evaluation/assessment of answer scripts) as per allotment.	25
	Total Score	125
	Minimum API Score Required	75

Note: a. Lectures and tutorials allocation to add up to the UGC norm for particular category of teacher. University may prescribe minimum cut-off (net of due leave), say 80 %. for 1 and 5 above, below which no scores may be assigned in these sub-categories.

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES

Brief Explanation: Based on the teacher's self-assessment, category II API scores are proposed for co-curricular and extension activities; and Professional development related contributions. The minimum API required by teachers for eligibility for promotion is 15. A list of items and proposed scores is given below. It will be noticed that all teachers can earn scores from a number of items, whereas some activities will be carried out only by one or a few teachers. The list of activities is broad enough for the minimum API score required (15) in this category to accrue to all teachers. As before, the self-assessment score should be based on objectively verifiable criteria and will be finalized by the screening/selection committee.

The model table below gives groups of activities and API scores. Universities may detail the activities or, in case institutional specificities require, adjust the weightages, without changing the minimum total API scores required under this category.

S. No.	Nature of Activity	Maximum Score
1	Student related co-curricular, extension and field based activities (such as extension work through NSS/NCC and other channels, cultural activities, subject related events, advisement and counseling)	20
2	Contribution to Corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities	15
3	Professional Development activities (such as participation in seminars, conferences, short term, training courses, talks, lectures, membership of associations, dissemination and general articles, not covered in Category III below)	15
	Minimum API Score Required	15



CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

Brief Explanation: Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The minimum API score required by teachers from this category is different for different levels of promotion and between university and colleges. The self-assessment score will be based on verifiable criteria and will be finalized by the screening/selection committee.

S No.	APIs	Engineering/Agriculture/ Veterinary Science/Sciences/Medical Sciences	Faculties of Languages Arts/Humanities/Social Sciences/Library/ Physical education/Management	Max. points for University and college teacher position
III A	Research Papers published in	Refereed Journals *	Refereed Journals*	15 / publication
		Non-refereed but recognized and reputable journals and periodicals, having ISBN/ISSN numbers.	Non-refereed but recognized and reputable journals and periodicals, having ISBN/ISSN numbers.	10/ Publication
		Conference proceedings as full papers, etc. (Abstracts not to be included)	Conference proceedings as full papers, etc. (Abstracts not to be included)	10/ publication
III (B)	Research Publications (books, chapters in books, other than refereed journal articles)	T ext or Reference Books Published by International Publishers with an established peer review system	Text or Reference Books Published by International Publishers with an established peer review system	50 / sole author; 10 /chapter in an edited book
		Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers.	Subject Books by / national level publishers/State and Central Govt. Publications with ISBN/ISSN numbers.	25 /sole author, and 5/ chapter in edited books
		Subject Books by Other local publishers with ISBN/ISSN numbers.	Subject Books by Other local publishers with ISBN/ISSN. numbers.	15 / sole author, and 3 / chapter in edited books
		Chapters contributed to edited knowledge based volumes published by International Publishers	Chapters contributed to edited knowledge based volumes published by International Publishers	10/Chapter
		Chapters in knowledge based volumes by Indian/National level publishers with ISBN/ISSN numbers and with numbers of national and international directories	Chapters in knowledge based volumes in Indian/National level publishers with ISBN /ISSN numbers and with numbers of national and international directories	5/ Chapter
III (C)	RESEARCH PROJECTS			
III (C) (i)	Sponsored Projects carried out! ongoing	(a) Major Projects amount mobilized with grants above 30.0lakhs	Major Projects amount mobilized with grants above 50lakhs	20 leach Project
		(b) Major Projects amount mobilized with grants above 50 lakhs up to 30.00 lakhs	Major Projects Amount mobilized with minimum of Rs. 3.00 lakhs up to Rs 5.00 lakhs	15 leach Project
		(c) Minor Projects (Amount mobilized with grants above Rs. 50,000 up to Rs. 5 lakh)	Minor Projects (Amount mobilized with grants above Rs. 25,000 up to Rs. 3 lakh)	10/each Project
III (C) (ii)	Consultancy Projects	Amount mobilized with	Amount mobilized with	10 per every

	carried out / ongoing	minimum of Rs.1 0.00 lakh	minimum of Rs. 2.0 lakhs	Rs.1 0.0 lakhs and Rs.2.0 lakhs, respectively
III (C) (iii)	Completed projects. Quality Evaluation	Completed project Report (Acceptance from funding agency)	Completed project report (Accepted by funding agency)	20 leach major project and 10 / each minor project
III (C) (iv)	Projects Outcome / Outputs	Patent/Technology transfer/ Product/Process	Major Policy document of Govt. Bodies at Central and State level	30 / each national level output or patent /50 leach for International level,
III (D)	RESEARCH GUIDANCE			
III (D) (i)	M.Phil.	Degree awarded only	Degree awarded only	3 leach candidate
III (D) (ii)	Ph.D	Degree awarded	Degree awarded	10/each candidate
		Thesis submitted	Thesis submitted	7 leach candidate
III(E)	TRAINING COURSES AND CONFERENCE /SEMINARIWORKSHOP PAPERS			
III(E) (i)	Refresher courses, Methodology workshops, Training, Teaching-Learning-Evaluation Technology Programmes, Soft Skills development Programmes, Faculty Development Programmes (Max. 30 points)	(a) Not less than two weeks duration	(a) Not less than two weeks duration	20/each
		(b) One week duration	(b) One week duration	10/each
III(E) (ii)	Papers in Conferences/ Seminars/ workshops etc. **	Participation and Presentation of research papers (oral/poster) in	Participation and Presentation of research papers (oral/poster) in	
		a) International conference	a) International conference	10 each
		b) National	b) National	7.5 / each
		c) Regional/State level	c) Regional/State level	5 leach
		d) Local - level	d) Local -University/College level	3/ each
III(E) (iv)	Invited lectures or presentations for conferences/ / symposia	(a) International	(a) International	10/each
		(b) National level	Ib) National level	5

*Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmented as

follows. (i) indexed journals - by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 25 points.

** If a paper presented in Conference/Seminar is published in the form of Proceedings, the points would accrue for the publication (III (a)) and not under presentation (III (e)(ii)).

Notes.

1. It is incumbent on the Coordination Committee proposed in these Regulations and the University to prepare and publicize within six months subject-wise lists of journals, periodicals and publishers under categories IIIA and B. Till such time, screening/selection committees will assess and verify the categorization and scores of publications
2. The API for joint publications will have to be calculated in the following manner Of the total score for the relevant category of publication by the concerned teacher, the first / Principal author and the corresponding author/supervisor/mentor of the teacher would share equally 60% of the total points and the remaining 40% would be shared equally by all other authors.

